

## MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The May 4, 2016, regular meeting of the NSSEO Governing Board was called to order by Vice-President Anna Klimkowicz, at 7:00 p.m., at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board Members, Debbi McAtee, District 23 Alternate, Martha Olsen, Dennis Composto, and Anna Klimkowicz. Janice Krinsky arrived at 7:01 pm.

In attendance from the NSSEO staff were Bryan Bolger, Jill Anderson, Kim Dungan, Brian Weems, Nancy Milne, Mary Ann McGinn, Sheryl Goldman, Sue Mahoney, Melissa Swanson, Greg Hill, Cathi Ivack, Jack O'Neal, Judy Hackett, Julie Jilek, and Cathy Kostecki.

Others in attendance were administrative representatives, Donald Angelaccio, District 23; Renee Erickson, District 211; and Marni Johnson, District 214. District 23 Superintendent, Deb Wilson, Steve Lee, District 23 MacArthur Middle School Principal; Mari-Lynn Peters, District 23 Board of Education member and several NSSEO staff members and observers.

### MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED APRIL 6, 2016

It was moved by Martha Olsen and seconded by Dennis Composto to approve the minutes of the regular and closed sessions dated April 6, 2016. On roll call vote - Ayes: – Composto, Krinsky, McAtee and Klimkowicz. Nays: None. Abstain: Olsen.

### PUBLIC COMMENT

There was no public comment.

### SPOTLIGHT ON NSSEO STARS

Sheryl Goldman stated that in 2009, the Deaf and Hard of Hearing (DH/H) Middle School Program relocated to MacArthur Middle School in Prospect Heights School District 23. From the very beginning, the students and staff were warmly welcomed and included by the administrative team, front office staff, teaching staff and students. District 23 has continued to provide a very positive, supportive environment for our students, promoting an inclusive approach at all grade levels. The NSSEO DH/H educational team works collaboratively with the administration and grade level teams to ensure success for all students. NSSEO recognized its May 2016 Shining Stars, District 23 and the individuals who have been instrumental in supporting our program.

- Dr. Deb Wilson, Superintendent
- Dr. Don Angelaccio, Assistant Superintendent
- Dr. Chrystyna Sroka, Special Education Coordinator
- Steven Lee, MacArthur Principal
- Kris Brand, MacArthur School Nurse
- Staff and Students at MacArthur Middle School

The strong partnership has enhanced learning opportunities and greatly strengthened and contributed to the success of our students.

## CONSENT AGENDA

Anna Klimkowicz asked if there were any items on the consent agenda that the board members wanted to remove for separate consideration. There were none. Consent agenda items consisted of the disbursement list dated May 2016; procurement-card automatic payment; personnel transactions dated May 4, 2016; payroll expenditures by fund for the April 15, 2016 payrolls; non-resident student placement request; and Northern Illinois University Educational Practicum/Internship Agreement.

## DISBURSEMENT LIST DATED MAY 2016/BATCH #1063

It was moved by Martha Olsen and seconded by Dennis Composto to approve the disbursement list dated May 2016/Batch #1063, in the amount of \$2,166,007.00. On roll call vote - Ayes: Composto, Botwinski, Klimkowicz, McAtee and Krinsky. Nays: None.

## PROCUREMENT-CARD AUTOMATIC PAYMENT

It was moved by Martha Olsen and seconded by Dennis Composto to approve the Procurement-Card Automatic Payment of \$7,678.18 to BMO Financial Group on May 11, 2016. On roll call vote – Ayes: Composto, Botwinski, Klimkowicz, McAtee and Krinsky. Nays: None.

## PERSONNEL TRANSACTIONS DATED MAY 2016

It was moved by Martha Olsen and seconded by Dennis Composto to approve the personnel transactions dated May 64 2016, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Composto, Botwinski, Klimkowicz, McAtee and Krinsky. Nays: None.

## PAYROLL EXPENDITURES BY FUND

It was moved by Martha Olsen and seconded by Dennis Composto to approve the payroll expenditures by fund for the April 15, 2016 payroll. On roll call vote - Ayes: Composto, Botwinski, Klimkowicz, McAtee and Krinsky. Nays: None.

## NON-RESIDENT STUDENT PLACEMENT REQUEST

It was moved by Martha Olsen and seconded by Dennis Composto to approve the request for placement of a non-resident student at Timber Ridge School for the remainder of the 2015-2016 school year with all educational costs to be paid by the student's district of residence. On roll call vote – Ayes: Composto, Botwinski, Klimkowicz, McAtee and Krinsky. Nays: None.

## NORTHERN ILLINOIS UNIVERSITY EDUCATIONAL PRACTICUM/INTERNSHIP AGREEMENTS

It was moved by Martha Olsen and seconded by Dennis Composto to approve the affiliation agreement between NSSEO and Northern Illinois University for clinical experience placements. On roll call vote – Ayes: Composto, Botwinski, Klimkowicz, McAtee and Krinsky. Nays: None.

## SUPERINTENDENT'S REPORT

### FREEDOM OF INFORMATION REQUESTS

Dr. Hackett stated that NSSEO had received three (3) Freedom of Information Requests. One request was granted in full and two (2) requests were granted in part and denied in part.

### NATIONAL/STATE UPDATE

Dr. Hackett provided an update on Federal and State educational/funding issues after her recent visit to Washington. Budgets and state funding continue to be a hot topic.

### NCERT NOMINATION

Dr. Hackett shared that she was nominated to become a member of the National Center for Education Research and Technology (NCERT) which is comprised of prominent school district superintendents from

throughout the United States and Canada. NCERT networks with outstanding superintendents from areas throughout the country to share best practices and money saving ideas.

#### IAASE/NSSEO CONTRACT FOR ADMINISTRATIVE SERVICES

Dr. Hackett stated that the Illinois Alliance of Administrators of Special Education (IAASE) is the state non-profit special education leadership organization with approximately 1,200 members. For the past 20 years, IAASE has purchased administrative services and benefits from the Kendall County Special Education Cooperative (KCSES). KCSES is dissolving as of June 30, 2016 which has prompted the IAASE Board to seek a new fiscal agent. The responsibilities of NSSEO in this role are limited to the coordination and oversight of the purchase of 1.5 FTE employees with benefits by IAASE from NSSEO.

It was moved by Martha Olsen and seconded by Debbi McAtee to approve the contractual agreement between IAASE and NSSEO for purchase of administrative services and benefits for the Illinois Alliance of Administrators of Special Education from the Northwest Suburban Special Education Cooperative effective July 1, 2016. On roll call vote – Ayes: Botwinski, McAtee, Klimkowicz, Composto and Krinsky. Nays: None.

#### NSSEO NOMINATION COMMITTEE TO SELECT BOARD OFFICERS 2016-17

Dr. Hackett stated that a committee needs to be established for the purpose of selecting the nominees for President, Vice President, and Secretary for the NSSEO Board for 2016-2017 with election and term of office for new officers to be held at the June 1<sup>st</sup> Governing Board meeting. Dennis Composto, Debbi McAtee and Janice Krinsky volunteered to be on the nomination committee.

#### NSSEO BUSINESS DEPARTMENT UPDATE

##### NSSEO FOUNDATION UPDATE

Julie Jilek stated that there was no new additional information to share regarding the Foundation at this time.

##### EBC INSURANCE RENEWAL RATES

Julie Jilek stated that NSSEO received its renewal rates at the March 16, 2016 EBC Directors' meeting. NSSEO currently offers two medical plan options to its employees, an HMO plan and a PPO Plan. The Blue Cross Blue Shield of Illinois PPO renewal projection resulted in a 6.5% rate increase and the Blue Cross Blue Shield HMO Illinois renewal projection resulted in a -.03% rate increase.

NSSEO currently offers two dental plans which are managed through Gallagher Benefit Services, Inc. The Group Administrators PPO plan renewal projections resulted in a 2.4% rate increase. The Guardian First Commonwealth HMO Dental Plan renewal projection resulted in a 0% rate increase.

Julie stated that overall, NSSEO is pleased with the services it receives through EBC cooperative.

#### STEELCASE EDUCATION ACTIVE LEARNING CENTER GRANT

Julie Jilek announced that NSSEO had been selected to receive a Steelcase Education Active Learning Center Grant valued at \$62,000. NSSEO was one of 13 grants awarded to schools and universities from over 800 applicants from the United States and Canada. NSSEO was chosen for its commitment to offering progressive learning environments that positively impact engagement. The grant will cover the design and installation of new middle school learning environments at Timber Ridge. NSSEO will partner with Steelcase Education over the next two years to conduct assessment and research on the impact that the new learning space has on teaching and learning.

#### INFORMATION ITEMS

The following items were presented: Kirk School News; Professional Development Highlights; Position Vacancies / Current FTE Enrollment; Activity Fund Report; NSSEO Health Insurance, TRS and IMRF wire transfers; and Third Quarter Financial Report.

NEW BUSINESS

No new business.

NO CLOSED SESSION

ADJOURNMENT

It was moved by Martha Olsen and seconded by Debbi McAtee to adjourn the May 4, 2016, regular meeting of the NSSEO Governing Board at 7:36 p.m. On roll call vote – Ayes: Klimkowicz, Krinsky, Composto, McAtee and Botwinski. Nays: None.

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Carol Botwinski, Secretary

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Frank Fiarito, President

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brdmtg 6.1.16  
minutes of 5.4.16