

## MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The December 2, 2015, regular meeting of the NSSEO Governing Board was called to order by President Frank Fiarito at 7:04 p.m. at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board Members Debbi McAtee, Erin Johannesen, Dennis Composto, Janice Krinsky and Jim Perkins.

Also present were Bryan Bolger, Cathi Ivack, Brian Weems, Jill Anderson, Kim Dungan, Mary Ann McGinn, Melissa Swanson, Nancy Milne, Sheryl Goldman, Judy Hackett, Julie Jilek, and Cathy Kosteci. Others in the attendance were administrative representatives Dr. Miriam Cutler, Dist 26 and Dr. Dane Delli, Dist 26 Superintendent. Also present were John Bialek, NSSEA/NSSEA-ESP President; NSSEO students and their families; as well as other NSSEO staff members and observers, including Palatine Firemen, Police Officers and 911 Dispatchers who participated in the Kirk Safety Fair.

### MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED NOVEMBER 4, 2015

It was moved by Debbi McAtee and seconded by Jim Perkins to approve the minutes of the regular and closed sessions dated November 4, 2015. On roll call vote – Ayes: Johannesen, Krinsky, Perkins, McAtee and Fiarito. Nays: None. Abstain: Composto

### PUBLIC COMMENT

There was no comment from the audience.

### SPOTLIGHT ON NSSEO STARS

Dr. Judy Hackett introduced Janet Barry, Program Coordinator of the Riley Program and Jean Zurawski, NSSEO Middle School teacher. Their collaborative efforts along with Dr. Miriam Cutler, Assistant Superintendent of RTD26, Mr. Keir Rogers, RTMS Principal and Mrs. Mary Krall-Meske, Assistant Principal planned the amazingly smooth and welcoming transition for the NSSEO middle school-aged students who have been a part of the Riley program, moving to River Trails Middle School for the 2015-16 school year. A PowerPoint presentation, narrated by Ms. Zurawski highlighting NSSEO students engaging, connecting, and building relationships with RTMS students was presented. River Trails Middle School has reflected a sincere desire to include the NSSEO class as an integral part of the River Trails Middle School community. NSSEO along with the students and their families recognizes and values the outgoing partnership with River Trails School District 26 and the expansive opportunities this partnership provides for our students and their families. A special thank you was expressed to Dr. Dane Delli, Dist. 26 Superintendent for his wonderful leadership in facilitating an ongoing partnership with NSSEO.

Carol Botwinski arrived at 7:16 pm.

### RECOGNITION OF PALATINE POLICE/FIRE/911 PARTNERSHIP AT THE KIRK SAFETY FAIR

Julie Jilek recognized the partnership between the Palatine Police and Fire Departments and North West Central Dispatch established during the Kirk Safety Fair held in September. The Safety Fairs are an outcome of the NSSEO Board Goal, *Continuous Improvement*, with a focus on: increased understanding of safety procedures for students and families; opportunities for students to increase positive interactions with fire fighters and police officers; opportunities for fire fighters and police officers to gain an increased awareness and understanding of the complex needs of NSSEO students.

## CONSENT AGENDA

President Fiarito asked if there were any items on the consent agenda that the board members wanted to remove for separate consideration. There were none. Consent agenda items consisted of disbursement list dated December 2015, procurement card automatic payment, personnel transactions dated December 2, 2015, payroll expenditures by fund for the October 30<sup>th</sup> and November 13, 2015 payrolls, and request for placement of non-resident students at Timber Ridge Schools.

### DISBURSEMENT LIST DATED DECEMBER 2015

It was moved by Jim Perkins and seconded by Erin Johannesen to approve the disbursement list dated December 2015, in the amount of \$951,956.48. On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, McAtee and Krinsky. Nays: None.

### PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Jim Perkins and seconded by Erin Johannesen to approve the debit transaction of \$12,020.69 to BMO Financial Group on December 11, 2015. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, McAtee and Krinsky. Nays: None.

### PERSONNEL TRANSACTIONS DATED DECEMBER 2, 2015

It was moved by Jim Perkins and seconded by Erin Johannesen to approve the personnel transactions dated December 2, 2015, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, McAtee and Krinsky. Nays: None.

### PAYROLL EXPENDITURES BY FUND

It was moved by Jim Perkins and seconded by Erin Johannesen to approve the payroll expenditures by fund for October 30<sup>th</sup> and the November 13, 2015 payrolls. On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, McAtee and Krinsky. Nays: None.

### NON-RESIDENT STUDENT PLACEMENT REQUESTS

It was moved by Jim Perkins and seconded by Erin Johannesen to approve the requests for placement of two (2) non-resident students at Timber Ridge School for the remainder of the 2015-16 school year with all educational costs to be paid by the students' district of residence. On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

## SUPERINTENDENT'S REPORT

### ESEA UPDATE, STATE PRIORITIES

Dr. Hackett provided a brief update on the status of ESEA. Dr. Hackett stated it has been a work in progress, but reauthorization could possibly happen within the next month or two. Dr. Hackett stated their have been numerous discussions with local legislators; shared information on state and local funding education issues; and information regarding a joint district legislative forum being planned for February 2016.

Dr. Hackett also shared information on a family in need from the NSSEO DHH program. Donations received will be used to purchase clothing, toys and food for the family this holiday season.

### FY2015-16 STAFFING PLAN REVISION

### DHH/FOREST SCHOOL EARLY LEARNING CENTER

Sheryl Goldman stated that student enrollment in the Forest Early Learning Center total communication class has increased by two (2) additional students since the start of the year. The

younger students require constant supervision for their independent and functional skill development. The addition of a 1.00 Teacher of the Deaf will provide direct instructional support for the new students who need conceptual development, vocabulary development, auditory skill and language development.

It was moved by Erin Johannesen and seconded by Janice Krinsky to approve the request for an additional 1.0 FTE Classroom Teacher of the Deaf at Forest School Early Learning Center for the 2015-16 school year. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Composto, Krinsky, Johannesen and Perkins. Nays: None.

#### TIMBER RIDGE SCHOOL

Brian Weems reported that student enrollment continues to increase at Timber Ridge. Enrollment has grown to 86 students, up from 80 students in October. Due to the severity and intensity of needs an additional 1.0 FTE Classroom Teacher, 2.0 FTE Classroom Aides, and .50 FTE Psychologist are recommended to meet the complexity of student academic and behavioral needs for improved outcomes.

It was moved by Debbi McAtee and seconded by Dennis Composto to approve the request for an additional 1.0 FTE Classroom Teacher, 2.0 FTE Classroom Aides, and .50 FTE Psychologist to the Timber Ridge School budget for the 2015-2016 school year. On roll call vote – Ayes: Krinsky, Perkins, Johannesen, Botwinski, McAtee, Composto, and Fiarito. Nays: None.

#### BUSINESS DEPARTMENT

##### PILOT TRANSPORTATION ROUTE AT TIMBER RIDGE

Julie Jilek stated that the 2015-2016 school year has been challenging for transportation carriers due to a shortage of bus drivers in the State of Illinois causing overcrowded routes, routes running late and an increased use of cabs to transport students to/from school. Beginning Monday, December 7<sup>th</sup>, NSSEO will pilot a transportation route at Timber Ridge School using its own vehicle and staff. NSSEO has been in contact with the State of Illinois and the Illinois State Board of Education to ensure all proper procedures are in place. Several anticipated advantages to piloting the route include: cost savings; bus driver (staff member) with a direct knowledge of student needs; less crowded routes; more timely routes; increased flexibility in services provided to member districts. NSSEO will review the pilot route in spring of 2016 and determine whether continuation and/or expansion of the program is advantageous. The NSSEO Governing Board will be updated at that time.

##### RICHLIEE CONTRACT RENEWAL

Julie Jilek stated that currently NSSEO is in its second year of one-year contract extensions with Richlee Vans, Inc. NSSEO has developed an exceptional working relationship with Richlee. NSSEO requested an additional 5 terms to be added to the contract moving forward. With the modifications to the contract, Richlee Van's has proposed a one-year contract renewal for the 2016-2017 school year with a 2.7% rate increase.

It was moved by Jim Perkins and seconded by Carol Botwinski to authorize the administration to enter into a one-year contract extension with Richlee Vans Inc. for the 2016-2017 school year based on a 2.7% increase to current rates.

##### FOUNDATION UPDATE

Lynn Davis, NSSEO Foundation Board of Director President provided an update on the recent activities of NSSEO Foundation: two new Board Members; active on Facebook, LinkedIn, Twitter and Pinterest; and participated in #GivingTuesday, on December 1<sup>st</sup>.

INFORMATION ITEMS

The following were presented as information items: Professional Development; newsletters SLOEC and Kirk School; Position Vacancies, Current FTE Enrollment; Activity Fund Report dated 10/1/15 - 10/31/15; and NSSEO Health Insurance, TRS and IMRF Wire transfers.

NEW BUSINESS

NSSEO Board President, Frank Fiarito announced that Dr. Judy Hackett had received the prestigious 2016 Illinois Superintendent of the Year award.

CLOSED SESSION

No closed session.

ADJOURNMENT

It was moved by Debbi McAtee and seconded by Jim Perkins to adjourn the December 2, 2015, regular meeting of the NSSEO Governing Board at 8:07 p.m. On roll call vote – Ayes: McAtee, Botwinski, Johannesen, Fiarito, Composto, Krinsky, and Perkins. Nays: None.

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Carol Botwinski, Secretary

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Frank Fiarito, President

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minutes 12.2.15