**Think IT!**

1. Launch word processor
2. Launch Co:Writer 6
3. Think of what you want to write

**Try IT!**

1. Type the first letter
2. Down arrow speaks and scans words or point with mouse to hear words
3. See more words – type a letter(s) or press right arrow key

**Choose IT!**

1. Click with mouse or type the number 1, 2, or 3 etc.
2. At the end of the sentence, type punctuation.
   . ! ?
   Then start next sentence.
3. Highlight the phrase or sentence

**Type Numbers in Your Sentence**

1. Minimize Co:Writer 6
2. Type numbers
3. Retrieve Co:Writer

**Hear Text Spoken**

1. Click Commands and select Speak

**Activate Topic Dictionaries**

1. Click Preferences
2. Click Topics tab
3. Check Topics or
   click More Topics...

Tip: Works anywhere — even on the internet!
Set Other Preferences

Display Word Bank
Click Word Bank
Select list or cloud display of Word Bank words
Check to display the Word Bank as you type

Change Main Dictionary and/or Add Words to Personal Dictionary
Click Vocabulary
Choose a Main Dictionary –
Advanced
(40,000 words)
Intermediate
(default, 12,000 words)
Beginning
(6,000 words)

Personal Dictionary
Type a word specific to you, such as your name and click add. Co:Writer adds that word to its list of predictions.

Change Font, Voice, Other Settings
Click Settings
Choose a different Voice
Choose another Text Size
Change text and background colors

More Display, Prediction and Speech settings

Save Settings/Activate User
1 Click Users
2 Click New User
3 Type name
4 To activate a user, select name and click
All settings are saved.