

MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The October 13, 2015, regular meeting of the NSSEO Governing Board was called to order by President Frank Fiarito at 7:00 p.m. at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board members, Debbi McAtee, Carol Botwinski, Erin Johannesen, Dennis Composto, Anna Klimkowicz and Jim Perkins. Janice Krinsky was absent.

In attendance from the NSSEO staff were Bryan Bolger Cathi Ivack, Mary Ann McGinn, Melissa Swanson, Nancy Milne, Pam Radford, Sheryl Goldman, Sue Mahoney, Brian Weems, Janet Barry, Judy Hackett, and Julie Jilek. Others in attendance were administrative representatives, Marni Johnson, Dist 214; Renee Erickson, Dist 211 and Donald Angelaccio, Dist 23. Also present were NSSEA representative John Bialek, additional NSSEO staff members; Robyn Schomburg, Pam Guio, Maggie Johansen, Candance Klein, Amy Davis, Casey Bryne, Katie White and Jody Kaminsky and NSSEO Foundation Board of Directors, Lynn Davis, John Kurth, Cindy Marcinkowski, Jim Platt and Linda Sohn.

MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED SEPTEMBER 2, 2015 AND MINUTES FROM THE SPECIAL JOINT WORKSHOP MEETING BOARDS OF EDUCATION DATED SEPTEMBER 15, 2015

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the minutes of the regular and closed sessions dated September 2, 2015 and the minutes from the Special Joint Workshop Meeting of Boards of Education dated September 15, 2015. On roll call vote - Ayes: Composto, Johannesen, Perkins, McAtee, Klimkowicz, Fiarito and Botwinski Nays: None.

PUBLIC COMMENT

There was no comment from the audience.

SPOTLIGHT ON NSSEO STARS

Brian Weems, Principal at Timber Ridge School introduced Mary Fox, Computer Teacher at Timber Ridge School and 6th grade student, Aiden Wawczak. The Timber Ridge computer lab has undergone a dramatic change this year. The newly remodeled and refocused Science, Technology, Engineering, Math (STEM) center has guided students to the next level of engagement, connection, and growth. Aiden Wawczak has quickly become a leader in the new environment. Aiden has volunteered to mentor other students in the STEM center. Aiden's willingness to assist in the growth of the younger students has been wonderful. Aiden is a Shining Star at Timber Ridge

FOUNDATION MINI-GRANT PRESENTATION

Julie Jilek announced the ten (10) FY15, NSSEO Foundation mini-grant recipients; Author Visit, Timber Ridge School; Cooperative Gardening, Miner School; Deaf Academic Bowl, DHH Program at Hersey High School; DHH Social Service Club, DHH Itinerant Program; Dog Treats to Save Animals, Miner School; Health and Fitness Program, Miner School; Hobbies and Crafts Club, DHH Program at Hersey High School; Homework Club, Timber Ridge School; Music Club, Timber Ridge School; and VIP Club, Vision Itinerant Program. A short presentation was shown highlighting the events each mini-grant provided to the students throughout the school year. The NSSEO Foundation was acknowledged for their tremendous support to all of the NSSEO programs and students by providing such wonderful opportunities through these mini-grants.

CONSENT AGENDA

President Frank Fiarito asked if there were any items on the consent agenda that the Board members wanted to remove for separate consideration. There were none.

Consent agenda items consisted of the disbursement list dated October 2015; procurement card automatic payment; personnel transactions dated October 13, 2015; payroll expenditures by fund for the August 28th, September 15th and September 30, 2015 payrolls; Chicago School of Professional Psychology, Simmons College, Concordia University and Rochester Institute of Technology affiliation agreements; and non-resident student placement requests.

DISBURSEMENT LIST DATED OCTOBER 2015

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the disbursement list dated October 2015, in the amount of \$821,361.02. On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz and McAtee. Nays: None.

PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the debit transaction of \$8,095.28 BMO Financial Group on October 11, 2015. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz and McAtee. Nays: None.

PERSONNEL TRANSACTIONS DATED OCTOBER 13, 2015

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the personnel transactions dated October 15, 2015, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz and McAtee. Nays: None.

PAYROLL EXPENDITURES BY FUND

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the payroll expenditures by fund for the August 28, September 15 and September 30, 2015 payrolls. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz and McAtee. Nays: None.

CHICAGO SCHOOL OF PROFESSIONAL PSYCHOLOGY (CSPP), SIMMONS COLLEGE, CONCORDIA AND ROCHESTER INSTITUTE OF TECHNOLOGY AFFILIATION AGREEMENTS

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the affiliation agreements between NSSEO and CSSP, Simmons College, Concordia University and Rochester Institute of Technology for student teaching/practicum placements. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz and McAtee. Nays: None.

NON-RESIDENT STUDENT PLACEMENT REQUESTS

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the placement of non-resident students at Kirk School for the remainder of the 2015-16 school year with all educational and administrative costs to be paid by the students' district of residence as part of the consent agenda. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz and McAtee. Nays: None.

SUPERINTENDENT'S REPORT

PUBLIC RELATIONS SPECIALIST

Dr. Hackett was pleased to introduce the new Public Relations Specialist, a shared position and partnership between NSSEO and River Trails School District 26, Danielle Binder. Danielle will be working on preparing and assisting in the development of NSSEO's communication program including the use of various resources, including social media.

IASA LEADERSHIP MATTERS

Dr. Hackett shared information from IASA, "*Leadership Matters*" that highlights the evolving practices in Illinois as well as students from NSSEO.

NATIONAL/STATE UPDATE

Dr. Hackett provided an update on the many current educational issues and changes happening downstate.

PROFESSIONAL DEVELOPMENT

Dr. Pamela Radford presented highlights of the professional learning opportunities that occurred from September 11th through November 4th for NSSEO member districts and programs which are grounded in research and designed to facilitate changes in educator practices that will result in improved learning. This school year, priority professional development topics included: Curriculum/Instruction for Social Emotional Learning; Common Core/New Illinois Learning Standards; Multi-Tiered Systems of Support (Rtl and PBIS); and 21st Century Skills/Technology.

Dr. Radford also emphasized the session held on September 30th, PLC Kick Off: Collaboration and Leadership Skills presented by Jennifer Abrams. The focus on leadership and communication skills was designed to help educators create more trusting relationships to support an effective service delivery model and build leadership in everyday interpersonal and group interactions.

POLICY COMMITTEE – SECOND READING

Julie Jilek stated the NSSEO Policy Committee met on September 2, 2015 and made recommendations to the Board on policy updates made by PRESS Plus. It was recommended by the Policy Committee to adopt the policies as presented.

It was moved by Anna Klimkowicz and seconded by Jim Perkins to adopt the proposed policies as presented. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Composto, Johannesen and Perkins. Nays: None.

FY2015-16 STAFFING PLAN REVISION – DHH FOREST ELEMENTARY

Sheryl Goldman reported that the student enrollment at Forest Elementary School has increased by three (3) additional students since the beginning of the school year. Due to increased enrollment, and the intensity and severity of the students' instructional needs, an additional signing classroom aide is needed.

It was moved by Anna Klimkowicz and seconded by Dennis Composto to approve the request for a 1.0 FTE Signing Classroom Aide to the DHH Forest Elementary School budget for the 2015-16 school year. On roll call vote – Ayes: Perkins, Johannesen, Botwinski, McAtee, Composto, Klimkowicz and Fiarito. Nays: None.

FY2015-16 STAFFING PLAN REVISION – TIMBER RIDGE SCHOOL

Brian Weems stated student enrollment has increased above the original projections. Timber Ridge was budgeted for 77 and currently has 80 students. Currently, two of the Jr. High classrooms have eleven (11) students of varying academic levels and the other Jr. High Classroom with 10. Due to the severity and intensity of needs an additional 2.0 FTE classroom aides was recommended to provide increased flexibility to meet the complexity of student academic and behavioral needs.

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve the request for an additional 2.0 FTE classroom aides to the Timber Ridge School budget for the 2015-2016 school year. On roll call vote – Ayes: Composto, McAtee, Botwinski, Fiarito, Perkins, Johannesen and Klimkowicz. Nays: None.

NSSEO BUSINESS DEPARTMENT UPDATE

NSSEO FOUNDATION UPDATE

John Kurth, NSSEO Board of Director, shared the upcoming events and fundraisers the NSSEO Foundation is sponsoring during the 2015-2016 school year. The student designed holiday note card sales now being sold inside NSSEO programs. The fifth annual NSSEO Foundation Family Magic Show and Raffle is scheduled for Sunday, October 25, 2015, at 12:30 p.m. at Miner School.

INFORMATION ITEMS

The following informational items were presented: opening day/six-day enrollment; position vacancies; activity fund report; and health insurance, TRS and IMRF wire transfers; and newsletters from STEP, FOUNDATION Magic Show and SLOEC.

NEW BUSINESS

There was no new business to discuss.

CLOSED SESSION

It was moved by Debbi McAtee and seconded by Dennis Composto to convene into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c)(2)]

Also for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body or against legal counsel for the public body to determine its validity [5 ILCS 120/2 ©(1)] at 7:49 p.m. On roll call vote – Ayes: Perkins, Klimkowicz, Composto, Johannesen, Fiarito, McAtee and Botwinski. Nays: None.

REGULAR SESSION

It was moved by Jim Perkins and seconded by Anna Klimkowicz to adjourn the closed session and reconvene into open session at 8:23 p.m. On roll call vote – Ayes: Klimkowicz, Fiarito, Johannesen, Composto, Botwinski, Perkins and McAtee. Nays: None.

MEDICAL/DENTAL BENEFITS FOR PART-TIME STAFF

Currently, NSSEO offers employees who are job sharing medical and dental benefits prorated to 50% of the Board premium costs plus the employee share. Beginning July 1, 2014, NSSEO was required to offer benefits to employees working 30 hours or more per week. This equates to a .75 FTE for classified staff and .90 FTE for our ESP and licensed staff members. Offering benefits to part-time employees increases our flexibility to staff high in demand or hard to fill positions.

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve medical and dental benefits for part-time employees prorated to their FTE of the Board premium costs plus the individual employee share. On roll call vote – Ayes: McAtee, Botwinski, Johannesen, Fiarito, Composto, Klimkowicz and Perkins. Nays: None.

ADJOURNMENT

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to adjourn the October 15, 2015, regular meeting of the NSSEO Governing Board at 8:25 p.m. On roll call vote – Ayes: Composto, Johannesen, Perkins, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

Carol Botwinski, Secretary

Anna Klimkowicz, Vice President

/lm

Attachment

brdmtg nov.4.15

minutes 10.13.15