

## MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The January 6, 2016, regular meeting of the NSSEO Governing Board was called to order by President Frank Fiarito, at 6:21 p.m., at Kirk School, 520 S. Plum Grove Road, Palatine, IL. Present were Governing Board Members, Debbi McAtee, Carol Botwinski, Erin Johannesen, Anna Klimkowicz and Jim Perkins. Janice Krinsky and Dennis Composto were not present at the start of the meeting.

In attendance from the NSSEO staff were Bryan Bolger, Cathi Ivack, Brian Weems, Nancy Milne, Kim Dungan, Jill Anderson, Mary Ann McGinn, Melissa Swanson, Sheryl Goldman, Sue Mahoney, Judy Hackett, Julie Jilek, and Cathy Kosteki. Also in attendance were administrative representatives, Donald Angelaccio from District 23; Cassie Black from District 57; Renee Erickson and Mary Pat Kroner from District 211; and Marni Johnson from District 214, NSSEO staff members; Jennifer Browning, Maggie Benes, Barb Vasquez, Jessica Pierson, Pam Clarkin, Jennifer Balikov, Rebecca Mancini, Ronnie Cornell and Jeff Mason. NSSEA Representatives John Bialek, Mary Cassin and Gina Lozano were also present as well as family members and friends of NSSEO shining star recipients.

### MINUTES OF THE REGULAR SESSION DATED DECEMBER 2, 2015

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the minutes of the regular session dated December 2, 2015. On roll call vote – Ayes: Johannesen, Perkins, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

### PUBLIC COMMENT

Bryan Bolger announced that the 2<sup>nd</sup> annual NSSEO Winter Wonderland at SLOEC will be on February 21, 2016. Bryan extended an invitation to all of the Board members and to the audience. Gina Lozano asked if it was possible to receive Dr. Hackett's acceptance speech she gave after receiving the 2016 Illinois Superintendent of the Year award from IASA. It was stated that there is a link on the NSSEO website that contains the speech. Lynn Davis, NSSEO Foundation President shared information regarding upcoming fundraising events.

Janice Krinsky arrived at 6:25 p.m.

### SPOTLIGHT ON NSSEO STARS

Jill Anderson introduced Mario Favela, a student in Kirk's Transition Program from District 211. Mario has experienced and excelled in many vocational opportunities. These experiences have helped Mario develop work skills and behaviors that can be applied to any vocational setting. Mario has many choices for post-secondary employment, however through the Person-Centered Planning Process he has communicated that he aspires to be an artist. Mario is a gifted artist and has created an email account with which he is able to take orders for his artwork. Mario's parents have been very supportive and involved in establishing a system at home which enables Mario to continue his small business after her graduates from Kirk School.

Jill Anderson introduced Cherokee Spivey, who is also a student in Kirk's Transition Program from District 219. Through the vocational program at Kirk, Cherokee has accessed many in-school and

community job experiences, gaining additional vocational skills and aptitude. Since spring of 2014, Cherokee has worked at Direct Health Care Access. Kirk School has had a partnership with Direct Health and the director of sales and marketing, Dan Hanson for many years. At Direct Health Care, students package medical supply kits that will be mailed out to customers for at home medical testing. Accuracy in the assembling and packaging of the kits is vital for the success of the company. Dan Hanson views Cherokee as an asset to his team and values her as a potential future employee.

Sheryl Goldman introduced NSSEO D/HH teacher, Jessica Pierson and educational interpreter Pam Clarkin, who had the privilege of coaching this year's Deaf Academic Bowl (DAB) team at John Hersey High School. Four students from the team; Thomas Jankowski, James Kubiak, Andrew Wisniewski and Winter Young were chosen to compete in the regional competition at the Ohio School for the Deaf December 3<sup>rd</sup> – December 6<sup>th</sup>. Students from Delaware, Iowa, Illinois, Indiana, Kansas, Minnesota Missouri, Ohio, Wisconsin and West Virginia, as well as Ernest C. Drury Secondary School for the Deaf in Canada all united for the 2015 Midwest regional competition. The DAB team spent many hours practicing answering questions with correct spelling in a limited amount of time. Although they didn't take home the championship trophy, the memories and experiences shared, new friendships made for more motivation to do their best next year. A special thank you was expressed to the NSSEO Foundation for making this trip a reality by providing the necessary funds through a mini-grant.

Dennis Composto arrived at 6:52 p.m.

#### CONSENT AGENDA

President Fiarito asked if there were any items on the consent agenda that the board members wanted to remove for separate consideration. There were none. Consent agenda items consisted of the disbursement list dated January 2016; procurement card automatic payment; personnel transactions dated January 6, 2016; payroll expenditures by fund for the November 30, December 11 and December 18, 2015 payrolls; and non-resident student placement requests for Kirk and Timber Ridge Schools.

#### DISBURSEMENT LIST DATED JANUARY 2016

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the disbursement list dated January 2016, in the amount of \$754,007.04. On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

#### PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the debit transaction of \$9,255.09 to BMO Financial Group on January 10, 2016. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

#### PERSONNEL TRANSACTIONS DATED JANUARY 6, 2016

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the personnel transactions dated January 6, 2016, which included the hiring and termination of staff (a copy of which is attached). On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

#### PAYROLL EXPENDITURES BY FUND

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the payroll expenditures by fund for the November 30, December 11, and December 18, 2015 payrolls. On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

### NON-RESIDENT STUDENT PLACEMENT REQUEST

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the placement of a non-resident student from District 101 (Batavia) at Kirk School and a non-resident student from

District 220 (Barrington) at Timber Ridge School for the remainder of the 2015-16 school year. All educational costs would be billed to the students' district of residence. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

### SUPERINTENDENT'S REPORT

Dr. Hackett provided an update on ESSA and other current national and state level educational issues.

### NSSEO BUSINESS DEPARTMENT UPDATE

#### FINANCE ADVISORY COMMITTEE UPDATE

Julie Jilek announced that the first meeting of the Finance Advisory Committee has been scheduled for Tuesday, January 26, 2016 at 5:00 p.m. in NSSEO's Board room. The meeting will focus on a review of the budget process; rate recommendations/review of reserves; establishment of a non-member tuition rate subcommittee; review of program enrollment projections and staffing plans; and establishment of future meeting dates.

#### IRS STANDARD MILEAGE RATE

Julie Jilek reported that reimbursement for mileage was approved at the July 2015 NSSEO Board meeting at the rate of 57.5 cents per mile. The IRS has decreased its rate from 57.5 cents to 54 cents per mile, effective January 1, 2016.

It was moved by Jim Perkins and seconded by Erin Johannesen to reimburse mileage at 54 cents per mile. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Composto, Krinsky, Johannesen and Perkins. Nays: None.

### INFORMATION ITEMS

Information items included: Professional Development Trainings/Sessions, STEP Transition Times; Kirk Trivia night and Alumni Basketball game; position vacancies/current FTE enrollment; the Activity Fund Report dated 11/01/15 - 11/30/15; and NSSEO Health Insurance, TRS and IMRF wire transfers and review of closed session minutes from January 2015 through December 2015.

### CLOSED SESSION

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to convene into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c)(2)]. Also for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. [5 ILCS 120/2(c)(1)] at 7:10 p.m. On roll call vote – Ayes: Krinsky, Perkins, Johannesen, Botwinski, McAtee, Composto, Klimkowicz and Fiarito. Nays: None.

REGULAR SESSION

It was moved by Anna Klimkowicz and seconded by Erin Johannesen to adjourn the closed session and reconvene into open session at 7:24 p.m. On roll call vote – Ayes: Composto, McAtee, Krinsky, Botwinski, Fiarito, Perkins, Johannesen and Klimkowicz. Nays: None.

ADJOURNMENT

It was moved by Anna Klimkowicz and seconded by Erin Johannensen to adjourn the January 6, 2016, regular meeting of the NSSEO Governing Board at 7:25 p.m. On roll call vote – Ayes: Perkins, Klimkowicz, Krinsky, Composto, Johannesen, Fiarito, McAtee and Botwinski. Nays: None.

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Carol Botwinski, Secretary

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Frank Fiarito, President

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Attachment

brdmtg feb16  
minutes of 1.06.16