

## MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The July 14, 2016 meeting of the NSSEO Governing Board was called to order by President Frank Fiarito at 7:01 p.m. at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, Illinois. Present were Governing Board Members Carol Botwinski, Anna Klimkowicz, Jim Perkins, Janice Krinsky and District 21 Board President Bill Harrison.

In attendance from the NSSEO staff was Judy Hackett, Julie Jilek and Cathy Kostecki. Also present was Alan Sraga, NSSEO legal counsel.

### CLOSED SESSION

It was moved by Bill Harrison and seconded by Jim Perkins to convene into closed session at 7:04 p.m. to discuss Negotiations and salary compensation for one or more classes of employees. On roll call vote – Ayes: Krinsky, Perkins, Harrison, Klimkowicz, Fiarito and Botwinski. Nays: None.

### TO REGULAR SESSION

It was moved by Jim Perkins and seconded by Bill Harrison to adjourn closed session and reconvene into open session at 8:20 p.m. On roll call vote – Ayes: Perkins, Botwinski Fiarito, Klimkowicz, Harrison and Krinsky. Nays: None.

The July 14, 2016, regular meeting of the NSSEO Governing Board was called to order by President Frank Fiarito at 8:23 p.m. at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, Illinois. Present were Governing Board Members Carol Botwinski, Anna Klimkowicz, Jim Perkins, Janice Krinsky and District 21 Board President Bill Harrison.

Also in attendance were NSSEO Union officers, John Bialek and Nancy Dean-Mydra.

### MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED JUNE 1, 2016

It was moved by Jim Perkins and seconded by Anna Klimkowicz to approve the minutes of the regular and closed sessions dated June 1, 2016. On roll call vote-Ayes: Fiarito, Botwinski, Klimkowicz, Krinsky and Perkins. Nays: None. Abstain: Harrison.

### PUBLIC COMMENT

There were no comments from the audience.

### CONSENT AGENDA

Frank Fiarito asked if there were any items on the consent agenda that the board members wanted to remove for separate consideration. There were none.

Consent agenda items consisted of the disbursement list dated July 14, 2016, Batch #1000; procurement card automatic payment; annual approval of the 2015-16 Activity Fund; and personnel transactions dated July 14, 2016.

### DISBURSEMENT LIST DATED JULY 14, 2016/BATCH #1000

It was moved by Anna Klimkowicz and seconded by Carol Botwinski to approve the disbursement list dated July 14, 2016/Batch #1000, in the amount of \$465,468.08. On roll call vote – Ayes: Krinsky, Perkins, Botwinski, Harrison, Klimkowicz and Fiarito. Nays: None.

#### PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Anna Klimkowicz and seconded by Carol Botwinski to approve the debit transaction of \$12,694.66 to BMO Financial Group on July 11, 2016. On roll call vote – Ayes: Krinsky, Perkins, Botwinski, Harrison, Klimkowicz and Fiarito. Nays: None.

#### ANNUAL APPROVAL OF THE 2015-16 ACTIVITY FUND

It was moved by Anna Klimkowicz and seconded by Carol Botwinski to approve the Activity Fund Report for the time period 7/01/15 to 6/30/16 as presented. On roll call vote – Ayes: Krinsky, Perkins, Botwinski, Harrison, Klimkowicz and Fiarito. Nays: None.

#### PERSONNEL TRANSACTIONS DATED JULY 14, 2016

It was moved by Anna Klimkowicz and seconded by Carol Botwinski to approve the personnel transactions dated July 14, 2016 as presented, which include the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Krinsky, Perkins, Botwinski, Harrison, Klimkowicz and Fiarito. Nays: None.

#### FY2016-17 STAFFING PLAN REVISIONS MINER SCHOOL

Cathy Kostecki stated that Miner School's student enrollment for the 2016-2017 continues to grow and has reached 88 students. Due to the severity and magnitude of student needs, an additional 1.0 FTE Classroom Teacher and .40 FTE School Psychologist are necessary. In addition, Miner has had an art therapy program for the last several years which has provided alternate ways for some of the students to express their creativity. The addition of a .50 FTE Art Teacher would offer greater flexibility allowing all elementary and high school students to participate in art instruction.

It was moved by Anna Klimkowicz and Jim Perkins to approve the additional 1.0 FTE Teacher and .40 FTE Psychologist and .50 FTE Art Teacher at Miner School for the 2016-2017 school year. On roll call vote – Ayes: Harrison, Krinsky, Botwinski, Fiarito, Perkins and Klimkowicz. Nays: None.

#### FY2016-17 STAFFING PLAN REVISIONS KIRK SCHOOL

Cathy Kostecki stated that Kirk School's student enrollment has also increased above the original projection of 164.90 FTE to 171.354 FTE students. A request for a 1.0 FTE additional classroom teacher and 2.0 FTE classroom aides is being requested to accommodate the increase. The additional classroom teacher with classroom aides for support will provide the needed structure and appropriate class size for maintaining safety of students with challenging behaviors as well as medically fragile students while delivering quality instructional programming.

It was moved by Anna Klimkowicz and seconded by Carol Botwinski to approve the additional 1.0 FTE Classroom Teacher and 2.0 FTE Classroom Aides at Kirk School for the 2016-17 school year. On roll call vote – Ayes: Perkins, Klimkowicz, Krinsky, Fiarito, Harrison and Botwinski.

#### VACANCY ANNOUNCEMENTS - PROGRAM COORDINATOR FOR DEAF HARD OF HEARING (D/HH) SATELLITE PROGRAM & INSTRUCTIONAL COORDINATOR AT KIRK SCHOOL

Dr. Hackett announced that the program leadership for the D/HH program will be shared by Mrs. Maureen Henry and Dr. Rachele Dadouche-Nowak, two leaders with extensive experience in curriculum, mentoring and leadership in general education, special education, speech-language and Deaf and Hard of Hearing. Maureen worked previously as a supervisor at the Northwest Illinois Association (NIA) and the Southwest Cook County Cooperative Association and has worked in the D/HH field for many years. Rachele has been a supervisor, consultant and mentor for NSSEO for the last several years. Dr. Hackett welcomed Maureen Henry to NSSEO and her role as Program Coordinator for the D/HH Satellite Program.

Dr. Hackett also announced that Beth Oosthuizen will be the Instructional Coordinator at Kirk School. Beth is an experienced educator and has worked at Kirk School for the last several years. Beth has extensive experience using data driven analysis to implement instructional plans and facilitate student outcomes. Beth has had previous leadership experiences in Deerfield District 109 and Palatine District 15 prior to joining NSSEO.

#### FY 17 SALARY INCREASES

##### CLASSIFIED (CLERICAL, CUSTODIANS, FOOD SERVICE AND TECHNOLOGY)

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve FY17 salary increases for the clerical, custodial, food service and technology staff in the total amount not to exceed \$60,000 as determined by the Superintendent based on performance reviews. On roll call vote – Ayes: Klimkowicz, Fiarito, Krinsky, Botwinski, Perkins and Harrison. Nays: None.

#### ADMINISTRATORS' CONTRACT EXTENSIONS

A motion was made by Bill Harrison to approve the Administrators' Contract Extensions. No second was received. Motion failed, no vote was taken.

#### INFORMATION ITEMS

The following were presented as information items: Activity Fund Report Dated 5/1/16 – 5/31/16; Activity Fund Report Dated 6/1/16 – 6/30/16; Position Vacancies/Budgeted vs. Current Enrollment.

#### ADJOURNMENT

It was moved by Anna Klimkowicz and seconded by Jim Perkins to adjourn the July 14, 2016 regular meeting of the NSSEO Governing Board at 8:34 p.m. On roll call vote – Ayes: Krinsky, Perkins, Harrison, Klimkowicz, Fiarito and Botwinski. Nays: None.

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Carol Botwinski, Secretary

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Frank Fiarito, President