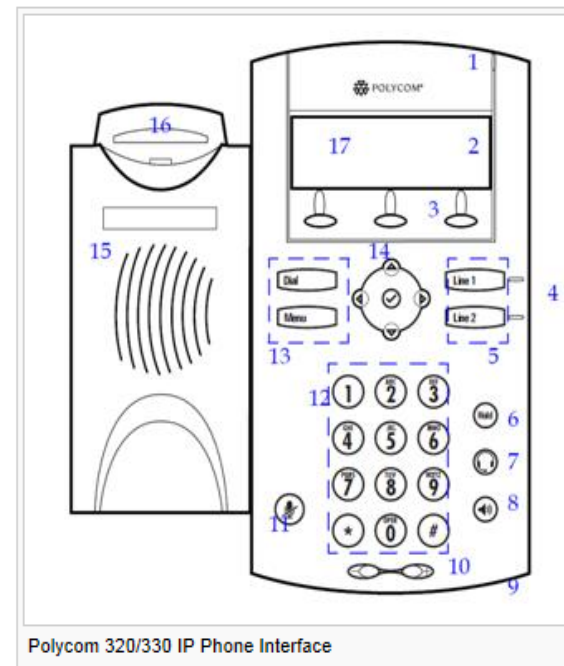


Diagram

1. Message Waiting Indicator – This light alerts you to incoming calls and new voicemails.
2. Line Icons – These visual displays will let you know the status of the two call appearances.
3. Softkeys – Performs context-specific functions as shown on the LCD screen.
4. Line Indicators – These multi-color LEDs display the call state of the two call appearances. Solid Green – Active call. Flashing Green – Incoming call. Flashing Red – call is on hold.
5. Line Keys – Use these keys to activate the call appearances associated with them.
6. Hold Button – Places active call on hold or resumes held call.
7. Headset Button – Place, receive, or switch current call to your headset.
8. Speakerphone Button – Place, receive, or switch current call to the speaker phone.
9. Microphone – The microphone pickup for the hands-free speakerphone.
10. Volume Buttons – Adjust the volume of the handset, headset, speaker, and ringer.
11. Microphone Mute – Mutes audio locally during a call.
12. Dial Pad – Same as traditional telephone.
13. Feature Keys – Use the Dial button to dial the entered phone number or access the “Placed Calls” list. The Menu button allows you to enter the phone’s menu.
14. Display Control Keys – Use the arrows to scroll through display menus. Use the check mark to select.
15. Speaker – For ringer and hands-free speakerphone output.
16. Hookswitch
17. Graphic Display – Shows information about calls, messages, softkeys, time, date, and other relevant information.



Using the Polycom 320/330 IP Phone

