

NSSEO 1:1 STUDENT DEVICE RESPONSIBLE USE GUIDELINES

We are writing this letter to inform you of an exciting opportunity being offered to your student this year. Your child's class was selected to participate in a pilot program which will allow them to take their iPads home. These technology tools will help each student be creative, collaborative, innovative and organized.

Students are expected to bring the iPad home and use it for school and communication. To participate in the pilot, students are required to have the iPad charged and ready to go every day in class.

RESPONSIBLE USE EXPECTATIONS:

- All aspects of the district's **Acceptable Use Policy** apply when using the devices.
- Students will be allowed to take their devices home in the evening and weekends.
- Parents are responsible for monitoring home internet access.
- The devices are an educational tool and should be used in that capacity. Once issued, students are responsible for taking excellent care and caution in the protection, care and use of the devices.
- If a device malfunctions or is in need of repair, students will not attempt repair, but will return it to their classroom teacher to be repaired by the NSSEO Technology Department.
- The devices are the property of NSSEO, and as such, all content (software, apps, email, internet use, etc) will be monitored. Messages and / or internet content relating to or in support of illegal activities will be reported to the authorities.
- Students have no expectations of privacy and can expect teachers and administrators to conduct checks of their internet history, documents, etc.
- The identification tags on the devices and cases must remain on the devices and cases at all times.
- Passwords should be kept confidential.
- "Cyber bullying" will not be tolerated. Cyber bullying is bullying by use of any electronic communication device using, but not limited to, email, instant messaging, text messages, blogs, mobile phones, pagers, online games, websites, etc.
- Students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Enjoy the use of your device and take advantage of the opportunity it offers to help you in your learning.

GENERAL USAGE PRACTICES:

- Do not eat or drink near the devices.
- Do not place items on the iPad.
- Do not deface the devices / cases in any way with markers, stickers, etc.
- Do not download, copy, or share copyrighted material. this includes music files, images, or software.
- Students are prohibited from attempting to bypass the district filter.
- Presence of weapons, pornographic materials, inappropriate language, alcohol, drugs, gang-related symbols or activity, or inappropriate images are not allowed on the device and will result in disciplinary actions.
- Conduct yourself in a socially acceptable and positive manner at all times when using the device, the network, and the Internet.

The use of an NSSEO iPad is a privilege, not a right. As such, NSSEO reserves the right to discipline, assess fees, and / or revoke access to the devices as deemed necessary for any action in violation of this use contract or violation of the district's **Acceptable Use Policy**.



NSSEO RESPONSIBLE USE GUIDELINES

Student

I have read and agree to the NSSEO Responsible Use Guidelines. I understand my responsibilities as a student. If I violate the items in this contract, I will be subject to loss of use of the devices as well as other potential disciplinary consequences.

Student Name (Printed)

Student Signature

Date

Parent / Guardian

I have read and agree to the NSSEO Responsible Use Guidelines. I understand my student will be held to the expectations listed above. I understand if there is negligent damage, intentional damage, or multiple occurrences of damage to the devices, I could be held responsible for the total cost of repair or replacement.

Parent / Guardian Name (Printed)

Parent / Guardian Signature

Date

NSSEO 1:1 STUDENT DEVICE INVENTORY LIST

Student: _____

I have received the following equipment:

Device: _____ Asset Tag #: _____

Charger and cord

Device Case

Student Signature: _____

Parent/ Guardian Signature: _____