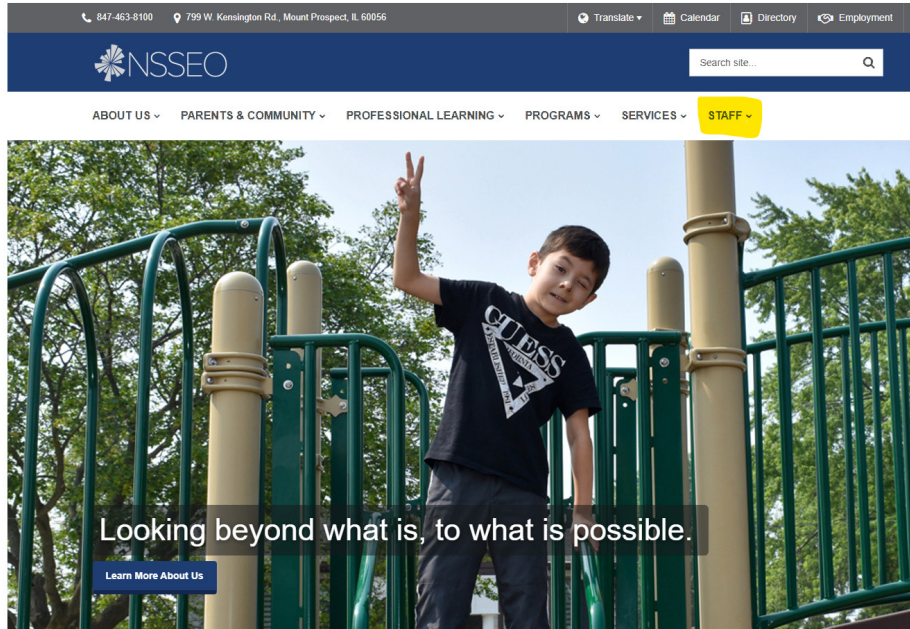


Time & Attendance Kiosk

Please head over to the NSSEO website (www.nsseo.org). Go to Staff --> Staff Information



Once you arrive at the “Staff Information” page continue to scroll down until you see the “Time & Attendance” Button.

The image shows a screenshot of the NSSEO Staff Intranet page. The page is divided into two main columns. The left column is titled 'STAFF INTRANET' and lists various resources: STAFF FORMS, ADMINISTRATOR FORMS, NSSEO SAFE AT WORK WEBINARS, CYBER SECURITY VIDEO TRAININGS, STAFF DIRECTORY, FRONTLINE, EMPLOYEE ACCESS, MAINTENANCE HELP DESK REQUEST, and TECH HELP DESK REQUEST. Below this is a 'LATEST EVENTS' section with two event cards: one for 'APR 26 School Improvement Day - Students Not in Attendance' and another for 'MAY 1 NSSEO Retirement Celebration'. The right column is titled 'Staff Information' and contains a vertical list of links, each with a small icon: Email, Embrace, Employee Access, Forms, Frontline (Absence Management/Aesop), Frontline (Professional Growth), Help Desk Ticket, Human Resources, Time and Attendance (highlighted in yellow), and TeacherEase. Under the 'Time and Attendance' link, there is a sub-menu with three items: 'Time and Attendance Login', 'T&A Clock In Instructions', and 'Single Sign On - Frontline Education'.

You will now see the Time & Attendance Kiosk Page.

All Schools
Tuesday 09/25/2018
09:55 AM
Note: This clock does not represent the actual time being used for this kiosk.

KIOSK ID/PHONE NUMBER

KIOSK PIN

Log In

Please enter your AESOP ID (Phone Number) and Pin.

All Schools
Friday 10/05/2018
08:57 AM
Note: This clock does not represent the actual time being used for this kiosk.

Welcome, **KENNETH HILL**

SCHEDULE

DHH-Diagnostic-Substitute

Regular

WORK
07:30 AM - 04:00 PM
8.50 Hours

DHH-Forest-Substitute

Regular

EVENT HISTORY

There haven't been any recorded events today.

LOCATION & JOB TYPE

DHH-Diagnostic - Substitute

EVENT
Sign In/Out

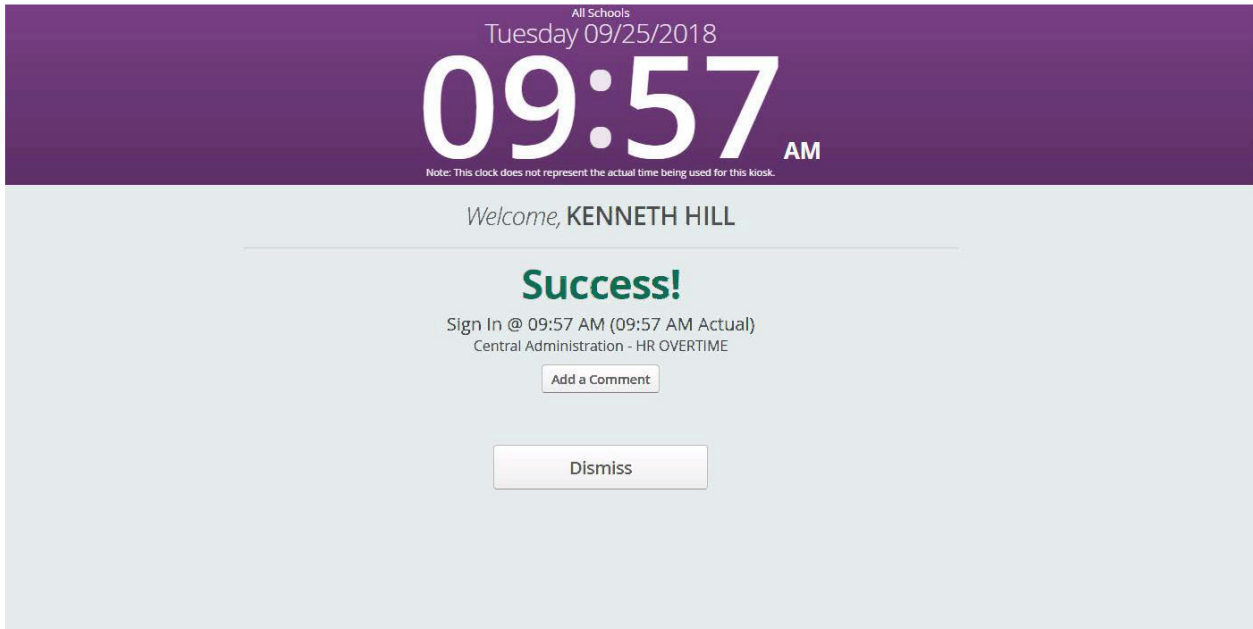
COMMENTS

Enter comment

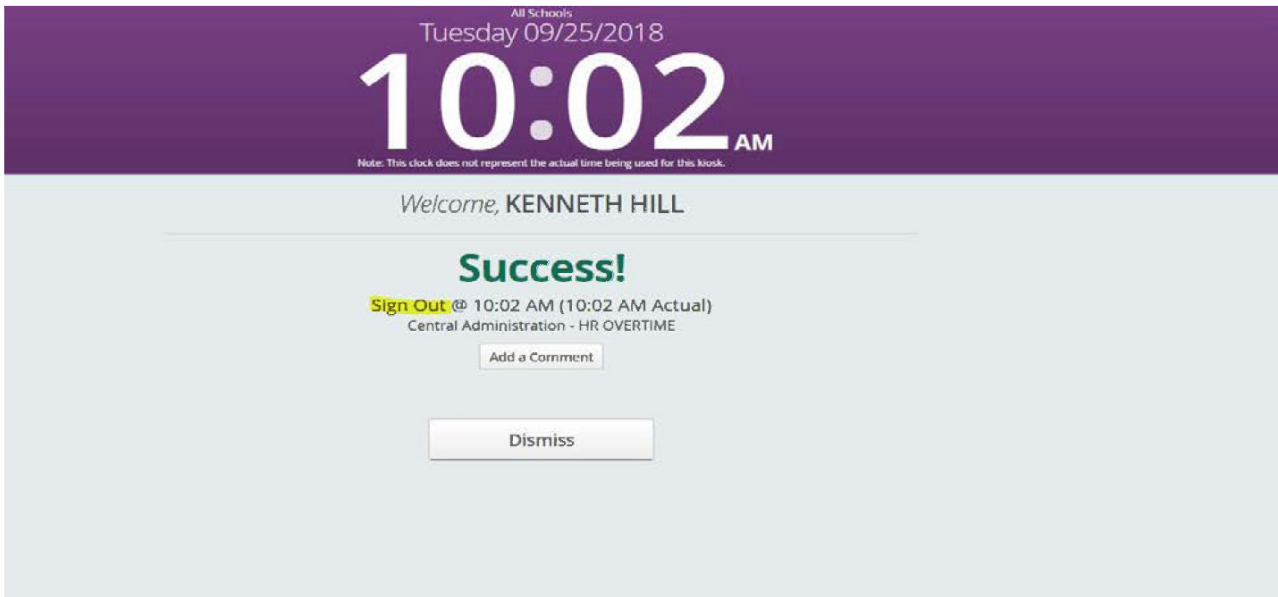
Log Out

Sign In

Please select your location & Job Type if you have been provided with multiple choices. Once you have made your choice, click on the green “Sign in “Button. The next page you will see will be “Successful Login”



Once you are done for the day, please remember to clock out. You will receive a confirmation that you have logged out and you are set for the day.



**** If you have been given permission to use Time & Attendance on your phone. Please make sure you allow “Location Services” to be enabled. If you do not, you will receive an error message and won’t be able to log in.